

B.B.S.S.SEC.SCHOOL

SUB - COMPUTER

CLASS - V

L-2 More about windows 7

- * Operating System: a software that gives a computer the ability to interact with the user.
- * The computer window has five parts
 1. The Search box is used to locate a file or folder in the computer system.
 2. The left of the computer window is the Explorer bar. It shows all the folders and their file in the computer.
 3. This is the right portion of the computer window. We can open a file or folder from here.
 4. Details Section is the horizontal bar of the computer window. It displays the details of selected folders and files.

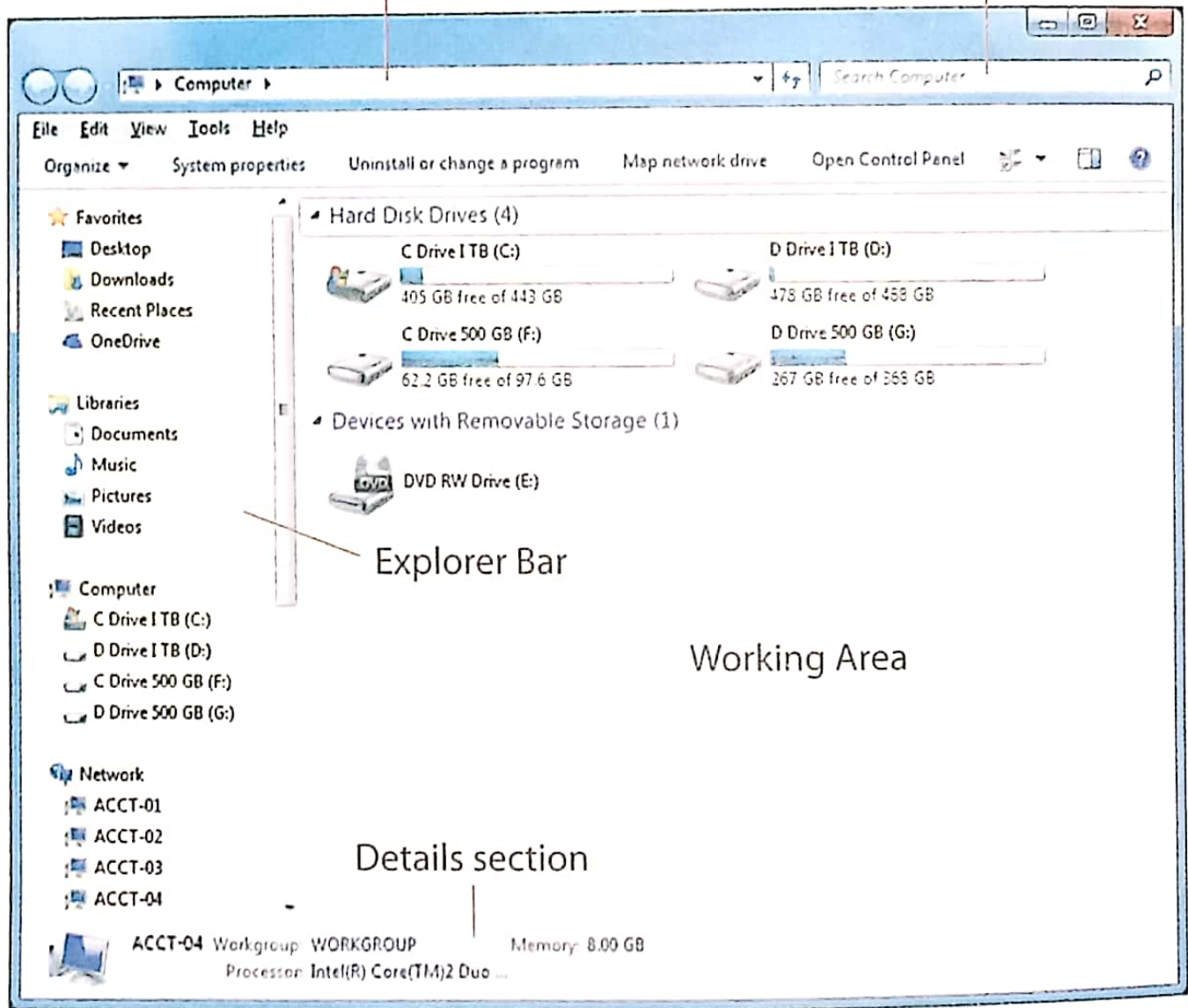
5. It is the uppermost horizontal bar of the Computer window. As the Address Bar, we can use it to find the location of a file or folder.

Points to Remember

1. Libraries contains the Documents, Picture, Music etc.
 - All documents are by default stored in the Documents.
 - All pictures are stored in the Picture folder.
2. In earlier versions of windows Operating System, Network option was known as My Network Places.
3. The Help and Support feature provides help and assistance. You can open it by clicking Start → Help and Support.
4. A drive can be renamed by pressing F2 key after selecting the drive.

Address Bar

Search Bar



Explorer Bar

Working Area

Details section

Computer Window

Chapter Revision

A. Fill in the blanks:

1. The Horizontal bar of the Computer window is the _____ section which displays the details of selected folders and files.
2. All documents are by default stored in the _____.
3. In earlier versions of windows Operating System, Network option was known as _____.
4. To get help and support, we need to click on _____ and then Help and Support.

B. State whether the following statements are true or false.

1. A drive can be renamed by pressing F4 Key. ()
2. We can search files using Computer window. ()
3. The Network option is used to view the contents of connected computers. ()
4. We can rename the drives of a hard disk. ()